

WEST ORANGE BOARD OF EDUCATION
Public Board Meeting - 8:00 p.m. – July 14, 2014
West Orange High School
51 Conforti Avenue

Minutes

I. ROLL CALL OF THE MEMBERS AND PLEDGE OF ALLEGIANCE

Present: Mrs. Mordecai, Mrs. Lab, Mrs. Casalino, Mr. Charles, Mr. Robertson

II. NOTICE OF MEETING:

Please take notice that adequate notice of this meeting has been provided in the following manner:

- A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on June 10, 2014.
- B. That said notice was sent by regular mail to the West Orange Township Clerk and the Editors of the West Orange Chronicle and the Star-Ledger.
- C. That said notice was posted in the lobby of the Administration Building of the Board of Education.

III. SUPERINTENDENT’S AND/OR BOARD’S REPORTS

IV. ORGANIZATION OF THE BOARD OF EDUCATION FOR THE ENSUING YEAR:

- A. Designate depositories for school funds for the period July 1, 2014 to January 12, 2015. The present depositories are **PNC Bank, TD Bank, and Garden State Community Bank.**

BE IT RESOLVED: That the Board of Education approves that all checks, drafts or other orders for payment or withdrawal of money from said account be signed by the person holding the appropriate title as listed below (N.J.S.A. 18A:19-1):

Bank	Account Name	Authorized Signature	Required
PNC	General Checking Account	Superintendent Treasurer Board President SBA/BS	3
PNC	Payroll Account	Superintendent Treasurer SBA/BS	1
PNC	Payroll Agency Account	Superintendent Treasurer SBA/BS	2

PNC	Inservco – Worker’s Compensation	Superintendent Treasurer SBA/BS	2
PNC	Liability Reserve	Superintendent SBA/BS	2
PNC	Petty Cash (Central Office)	Superintendent SBA/BS	2
PNC	SUI Account	Superintendent Treasurer SBA/BS	2
PNC	Loss Stabilization	Superintendent SBA/BS	2
Garden State Community	WOHS Student Activity	Principal School Secretary SBA/BS	2
PNC	WOHS/Athletic Fund	Athletic Director Secretary to Athletic Director	2
PNC	WOHS/Athletic Fund (Gate Receipts)	Athletic Director Secretary to Athletic Director	2
PNC	Roosevelt School Activity Account	Principal School Secretary SBA/BS	2
PNC	Roosevelt School	Principal Assistant Principal School Secretary SBA/BS	2
TD Bank	Liberty School Activity Account	Principal Assistant Principal School Secretary SBA/BS	2
PNC	Edison School Activity Account	Principal Assistant Principal School Secretary SBA/BS	2
PNC	Gregory School Activity Account	Principal School Secretary SBA/BS	2
PNC	Hazel School Activity Account	Principal School Secretary SBA/BS	2
PNC	Mt. Pleasant School Activity Account	Principal School Secretary SBA/BS	2
PNC	Pleasantdale School Activity Account	Principal School Secretary SBA/BS	2
PNC	Redwood School Activity Account	Principal School Secretary SBA/BS	2
PNC	St. Cloud School Activity Account	Principal School Secretary SBA/BS	2
PNC	St. Cloud Environmental Club	Principal School Secretary SBA/BS	2
PNC	Washington Student Activity Account	Principal School Secretary SBA/BS	2
PNC	West Orange Fine Arts Department	Director of Audio and Visual Arts Teacher	2
PNC	Food Services	Superintendent SBA/BS	2

- B. Authorize the Business Administrator to withdraw funds (if any) from the following accounts, close accounts, and deposit funds into General Checking Account:

Bank	Account Name	Authorized Signature	Required	Balance
TD Bank	WOBOE/General Fund	SBA/BS	1	\$491,727.64
PNC	Inservco – Auto Liability	Superintendent Treasurer	2	\$4,593.40
PNC	Nurse Sunshine Fund	2 School Nurses		\$232.18
PNC	Internal Banking Number	N/A		\$0
PNC	Loan	N/A		\$0
PNC	Card Associated with Fine Arts	Beth Hochheiser		\$0
PNC	Edison Jr HS FA	3 Teachers		\$195.44
PNC	Roosevelt Faculty Welfare Fund	Principal Vice Principal School Secretary 3 Teachers		\$4.69 (dormant)

- C. Approve Agreement for the Rental of Safe Deposit Box with TD Bank, hereinafter called the Bank, upon the terms and conditions as the Bank may require, that the Secretary of the Board is hereby authorized to extend the rental agreement in the name of on behalf of the Board; that the rental agreement heretofore executed by the Board Secretary in the name of and on behalf of the Corporation be and the same hereby is approved, ratified and confirmed; that access to and surrender of this safe deposit box shall be any one (1) incumbent jointly/severally holding any of the following offices or positions:
- Superintendent
 - Board Secretary
- D. Designate newspapers as the official newspapers for the period July 1, 2014 to June 30, 2015. The present newspapers so designated are the **West Orange Chronicle** and the **Star-Ledger**.
- E. Readopt existing Bylaws, Policies, and Administrative Procedures for the period July 1, 2014 to June 30, 2015
- F. Appointment of Board Secretary whose term of office shall coincide with the life of the Board. The present Board Secretaries are **Marlene Wendolowski** and **Ralph H. Goodwin**.
- G. Authorize the Secretary/Business Administrator to solicit bids for the purchase of school supplies, equipment, contract agreements and other areas of purchase to be consistent with the statutes in Title 18:A and the local public contracts law, for the period July 1, 2014 to June 30, 2015.

- H. Designate Business Administrator, responsible for any and all Board of Education investments, and authorize Business Administrators and Treasurer of School Monies to make wire transfers amongst Board accounts as may be necessary, and in payment of debt service to JP Morgan Chase Bank for the Benefit of the Depository Trust Company, and The Bank of New York Mellon.
- I. Appoint the Business Administrator as Claims Auditor to verify and pay bills as needed to protect the interests of the Board between meetings with the advice and consent of the Board President, which will be listed as paid at the next regular board meeting.
- J. Recommend approval of **Parete Somjen Architects** as the architect of record for the West Orange Schools for the period July 1, 2014 to June 30, 2015.
 - a. For Professional Services compensation shall be computed at the following hourly rates:

Rates per Hour	Service of:
\$175	Principal(s): Licensed Architect
\$150	Partner(s): Licensed Architect
\$139	Senior Associate(s): Licensed Architect

BE IT RESOLVED: A brief notice of this action will be printed once in the official school newspaper stating its nature, duration service and amount, and that this resolution and contract are on file in the office of the Board of Education.

- K. Recommend approval of **Cleary Giacobbe Alfieri Jacobs LLC** as labor, contract and construction counsel for the West Orange Schools for the period July 1, 2014 to June 30, 2015.
 - a. Cleary Giacobbe Alfieri Jacobs LLC will charge a General Retainer of eighteen thousand dollars (\$18,000) which will include:
 - b. All contractual negotiations and litigated matters shall be paid according to the hourly rate provided for Section C below. "Litigated Matters" means and adversarial matter which is venued in State or any Federal Administrative forum, including, but not limited to the United States District Court for the District of New Jersey, Superior Court of New Jersey, the Office of Administrative Law, PERC and/or AAA arbitrations.
 - c. Hourly rates for contractual negotiations and/or litigated matters:

Rates per Hour	Service of:
\$150	All Partners and Counsel
\$140	All Associates
\$75	All Paralegals

BE IT RESOLVED: A brief notice of this action will be printed once in the official school newspaper stating its nature, duration service and amount, and that this resolution and contract are on file in the office of the Board of Education.

- L. Recommend the approval of **Gordon & Rees LLP** as employment practices attorneys, effective immediately until resolution of pending lawsuits.
 - a. For Professional Services compensation shall be computed at the following hourly rates:

Rates per Hour	Service of:
\$280	Partner/Senior Counsel
\$235	Associate
\$125	Legal Assistant

BE IT RESOLVED: A brief notice of this action will be printed once in the official school newspaper stating its nature, duration service and amount, and that this resolution and contract are on file in the office of the Board of Education.

- M. Recommend the appointment of **Eugene Killian** as insurance coverage attorney, effective immediately until resolution of pending lawsuits, at the rate of \$300 per hour.

BE IT RESOLVED: A brief notice of this action will be printed once in the official school newspaper stating its nature, duration service and amount, and that this resolution and contract are on file in the office of the Board of Education.

- N. Recommend approval of **McManimon & Scotland, LLC** as bond counsel for the West Orange Schools for the period July 1, 2014 to June 30, 2015.
 - a. For basic services rendered in connection with the preparation for a bond referendum through the review of the record of proceedings in connection therewith, the fee will be \$5,000.
 - b. For basic services rendered in connection with a permanent bond sale, the fee will be \$3,500 plus \$1.00 per thousand dollars of bonds issued for the first \$15,000,000 and \$.75 per thousand dollars of any bonds in excess of \$15,000,000.
 - c. For services rendered in connection with energy savings obligation refunding bonds or equipment lease purchase agreements under an Energy Savings Improvement Program, an energy savings equipment lease or a capital facilities lease, the base fee will be \$15,000 plus \$1.00 per thousand dollars of securities issued.

BE IT RESOLVED: A brief notice of this action will be printed once in the official school newspaper stating its nature, duration service and amount, and that this resolution and contract are on file in the office of the Board of Education.

- O. Appoint **ProCare Associates, LLC** as Medical Director to provide school physician services for the amount of \$35,000 for the 2014-2015 school year. **BE IT RESOLVED:** A brief notice of this action will be printed once in the official school newspaper stating its nature, duration service and amount, and that this resolution and contract are on file in the office of the Board of Education.
- P. Recommend approval of **Broker of Record** for the period July 1, 2014 to June 30, 2015:
- Casualty Insurance: Balken Risk Management
 - Property Insurance: Balken Risk Management
 - Employee Benefits: G.R. Murray
- Q. Appoint the **Director of Buildings and Grounds** and the **Operations Foreman** as Integrated Pest Management Coordinators for the period July 1, 2014 to June 30, 2015.
- R. Appoint the **Director of Buildings and Grounds** as the Right to Know Officer for the period July 1, 2014 to June 30, 2015.
- S. Appoint the **Director of Buildings and Grounds** and the **Operations Foreman** as the AHERA Coordinators for the period July 1, 2014 to June 30, 2015.
- T. Appoint the **Director of Buildings and Grounds** and the **Operations Foreman** as the Indoor Air Quality Coordinators for the period July 1, 2014 to June 30, 2015.
- U. Appoint the **Director of Buildings and Grounds** and the **Operations Foreman** as the Chemical Hygiene Officers for the period July 1, 2014 to June 30, 2015.
- V. Appoint **Business Administrator** as the Custodian of Records for the period July 1, 2014 to June 30, 2015.
BE IT RESOLVED: That the Board of Education indemnified the Board Secretary for all legal costs, which might arise from this position.
- W. Appoint the **Business Administrator** as the Qualified Purchasing Agent pursuant to N.J.S.A. 18A:18A-2b for the period July 1, 2014 to June 30, 2015.
- X. Appoint **Board Secretary** as the District's Public Agency Compliance Officer (P.A.C.O.) for the period July 1, 2014 to June 30, 2015.
- Y. Appoint **the Assistant Superintendent for Curriculum and Instruction** as the Affirmative Action Officer for Curriculum and Instruction for the period July 1, 2014 to June 30, 2015.

- Z. Appoint the **Director of Personnel** as the Affirmative Action Officer for Personnel for the period July 1, 2014 to June 30, 2015.
- AA. Appoint the **Assistant Principal, WOHS (Lesley Chung)** as the District Homeless Liaison for the period July 1, 2014 to June 30, 2015.
- BB. Appoint the **Director of Guidance** as the 504 District Coordinator and the District Anti-Bullying Coordinator for the period July 1, 2014 to June 30, 2015.
- CC. Appoint **Director of Guidance** as Substance Assistance Coordinator for the period July 1, 2014 to June 30, 2015.
- DD. Appoint **Director of Special Services** as American Disability Act Coordinator for the period July 1, 2014 to June 30, 2015.
BE IT RESOLVED: That the Board Secretary is directed to advertise the name, office address and telephone number of the American Disability Act Coordinator's office; and
BE IT FURTHER RESOLVED: That the Superintendent or his designee is directed to develop and distribute the grievance procedure as per 28 CFR 35.107(a)
- EE. Appoint **Director of Special Services** as District Liaison for the New Jersey Department of Children and Families for the period July 1, 2014 to June 30, 2015.
- FF. Appoint **Director of Special Services** as Title IX Coordinator for the period July 1, 2014 to June 30, 2015.
BE IT RESOLVED: That the Board Secretary is directed to advertise the name, office address and telephone number of the Title IX Coordinator
- GG. Appoint **Residency Officers** as the Attendance Officers for the 2014-2015 school year.
- HH. Approve Integrated Preschool Program (10 month morning or afternoon session) tuition rate of \$300/month for the 2014-2015 school year.
- II. Approve Early Childhood and Family Studies Learning Lab Preschool Program. Full Day Program, \$200/semester: October–December and March–May, 2 times/week, 6.5 hours/day. Half Day Session, \$100/semester: October–December and March–May, 2 times/week, 3 hours/day.

- JJ. Approve the schedule of tax payments from the Township of West Orange for the 2014-2015 school year as follows in accordance with N.J.S.A. 18A:13-23:

Tax Levy Payment Schedule			
Fiscal Year 2014-15			
		Debt	
Date	General	Service	Total
07/15/14	\$10,432,080.00	\$2,476,490.50	\$12,908,570.50
08/14/14	\$10,432,080.00		\$10,432,080.00
09/13/14	\$10,432,080.00		\$10,432,080.00
10/13/14	\$10,432,080.00		\$10,432,080.00
11/12/14	\$10,432,080.00		\$10,432,080.00
12/12/14	\$10,432,080.00		\$10,432,080.00
01/11/15	\$10,432,080.00	\$2,476,490.50	\$12,908,570.50
02/10/15	\$10,432,080.00		\$10,432,080.00
03/12/15	\$10,432,080.00		\$10,432,080.00
04/11/15	\$10,432,080.00		\$10,432,080.00
05/11/15	\$10,432,080.00		\$10,432,080.00
06/10/15	\$10,432,080.00		\$10,432,080.00
	\$125,184,960.00	\$4,952,981.00	\$130,137,941.00

- KK. Adopt the following Code of Ethics as per West Orange Board of Education Bylaw 9271.00:

The Members of the Board of Education recognize that they hold authority not as individuals but as Members of the Board. In order to make a clear public statement of its philosophy of service to the pupils of the District, the Board adopts this Code of Ethics:

- a. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my board action to policymaking, planning and appraisal, and I will help to frame policies and plans only after the Board has consulted those who will be affected by them.
- d. I will behave toward my fellow Board members with the respect due their office--demonstrating courtesy, decorum and fair play at all public meetings and in all public statements.
- e. I will refrain from inappropriate conduct in public meetings and in making public statements, refraining from any disparagement of my fellow Board members or others on a personal, social, racial or religious basis.

- f. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board Members, to see that they are well run.
- g. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action that may compromise the Board.
- h. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- i. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow Board Members, interpret to the staff the aspirations of the community for its schools.
- j. I will vote to appoint the best-qualified personnel available after consideration of the recommendation of the chief administrative officer.
- k. I will support and protect school personnel in proper performance of their duties.
- l. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

The Board shall see that all Members of the Board receive training in understanding and adhering to this Code of Ethics and shall discuss it annually at a regularly scheduled public meeting. Each Member shall sign documentation that he/she has received a copy of it and has read and understood it.

- LL. Authorize the use of State Contracts.
WHEREAS: Title 18A:18A-10 provides that, "A board of education, without advertising for bids, or having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property"; and
WHEREAS: The Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts; and
WHEREAS: The Board of Education desires to authorize its purchasing agent for the 2014-2015 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year; and therefore be it
BE IT RESOLVED: That the Board of Education does hereby authorize the District Purchasing Agent to Make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property.
- MM. Recommend approval of membership in the Garden State Coalition and approve payment of dues and fees as required to effectuate this membership for the 2014-2015 school year.

- NN. Authorize certified school personnel to collect and maintain the following mandated pupil records as per N.J.A.C. 6A:32-7.3 and Policy 5125.00:
- The student's name, address, telephone number, date of birth, name of parent(s), gender, citizenship, standardized assessment and test answer sheets (protocol), grades, attendance, classes attended, grade level completed, and year completed.
 - Record of daily attendance;
 - Descriptions of student progress according to the system of student evaluation used in the school district
 - History and status of physical health compiled in accordance with State regulations, including results of any physical examinations given by qualified school district employees;
 - Records pursuant to rules and regulations regarding education of students with disabilities; and
 - All other records required by State Board of Education.

Organization of the Board – Item K

Motion to table Item K

MOTION: Mrs. Lab

SECOND: Mr. Charles

VOTE: 5-0 (RC)

Organization of the Board – Items A through J and Items L through NN

MOTION: Mrs. Lab

SECOND: Mr. Charles

VOTE: 5-0 (RC)

V. CONSIDERATION OF THE CLOSED AND PUBLIC MEETING MINUTES OF June 16 and 23, 2014 (Att. #1)

Minutes of June 16, 2014 as amended

MOTION: Mr. Robertson

SECOND: Mrs. Lab

VOTE: 3-0-2 (RC)

ABSTAIN: Mrs. Casalino, Mr. Charles

Minutes of July 23, 2014

MOTION: Mrs. Casalino

SECOND: Mrs. Lab

VOTE: 5-0 (RC)

VI. QUESTIONS FROM THE PUBLIC ON AGENDA ITEMS

VII. SECOND READING OF THE FOLLOWING BOARD POLICIES:

Electronic Communication by School	4119.26
Health	5141.00
Nondiscrimination/Affirmative Action	2224.00
Nondiscrimination/Affirmative Action	4111.10/4211.10
Drugs, Alcohol, Steroids, Tobacco	5131.60
Attendance, Absences and Excuses	5113.00
Chief School Administrator	2131.00

Second Reading of the Board Policies

MOTION: Mr. Robertson

SECOND: Mrs. Casalino

VOTE: 5-0 (RC)

VIII. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS

A. PERSONNEL

1. Resignations

- a.) Superintendent recommends approval of the following resignation(s):

Julian DeMartinis, Instructional Assistant, Roosevelt School, effective retroactive to 7/1/14

Natasha Gialanella, Business Education Teacher, WOHS, effective 9/1/14

Danielle Kretsch, General Education Aide, St. Cloud School, effective retroactive to 7/1/14

Laura Lison, School Psychologist, Pleasantdale School, effective 9/1/14

Katerina Markouris, Instructional Assistant, Pleasantdale School, effective retroactive to 7/1/14

Laura Martinelli, Learning Disabilities Teacher Consultant, Student Support Services, effective retroactive to 7/1/14

Adam Raich, Substitute Custodian, Buildings and Grounds Department, effective 7/11/14

Lisa Swanick, Music Teacher, Mt. Pleasant School/WOHS, effective 9/1/14

2. Rescissions

- a.) Superintendent recommends approval of the following rescission(s):

The following appointments as approved by the Board 6/9/14:

Name	Position	Location
Ryan Brown	Vocal Music Teacher	Liberty Middle School
Aly Boettinger	Assistant Volleyball Coach	West Orange High School

The following appointments as approved by the Board 6/23/14:

Name	Position	Location
James Barbosa	Substitute Custodian	Buildings and Grounds
Sa'D Torres	Substitute Custodian	Buildings and Grounds
Sean Madden	Summer Help	Buildings and Grounds
Jean Augustin	PT Driver, Transportation	ESY Program
Barbara Chery	Monitor, Transportation	ESY Program
Tierry Dusape	PT Driver, Transportation	ESY Program
Isabel Olivi-Balebona	PT Driver, Transportation	ESY Program
Yaneth Villamarin	PT Driver, Transportation	ESY Program
Alyson York	Instructional Assistant	Roosevelt Middle School

3. Appointments

- a.) **Superintendent recommends approval of the following appointment(s) at the appropriate contractual rate(s):**

Michelle Antunes, Kindergarten Teacher, Gregory School, BA-2, \$51,862, effective 9/1/14 – 6/30/15 (replacement)

Wioletta Baluta, Mathematics Teacher, Edison School, MA-5, \$56,656, effective 9/1/14 – 6/30/15 (additional)

Thomas Bamber, Instructional Assistant, WOHS, BA-8, \$30,526, effective 9/2/14 – 6/19/14 (additional)

Nicole Jusulavage, Special Education Teacher, Gregory School, leave replacement, BA-2, \$259.31 per diem, effective 9/1/14 - 12/23/14 (replacement)

Christella Leger, French Teacher, Liberty School, MA-4, \$56,378, effective 9/1/14 – 6/30/15 (additional)

Toni Rodriguez, Kindergarten Inclusion/Resource Room Teacher, Redwood School, MA-2, \$55,380, effective 9/1/14 – 6/30/15 (replacement)

Pamela Romanchuk, Social Studies Teacher, Edison School, BA-5, \$53,057, effective 9/1/14 – 6/30/15 (additional)

Judi Sanzari, Administrative Assistant, Pleasantdale School, summer work, \$261 per diem, not to exceed 5 days, effective 7/1/14 - 8/22/14

Matthew Schmidt, Music Teacher, Liberty School, BA-2, \$51,862, effective 9/1/14 – 6/30/15 (replacement)

2014-2015 Coaching Appointments:

Name	Position	Location	Stipend
Jacqueline Cruz	Assistant Volleyball Coach	WOHS	\$8,481
Jacqueline Cruz	Softball Coach	LMS	\$4,949
Ryan Patscher	Wrestling Coach	LMS	\$4,949

2014 Summer Program Additional Appointments:

Name	Program	Position	Rate of Pay	Effective Dates
Andres Made	ESY Program	PT Driver	\$20.70/hour	6/23-8/1/14
Kevin Munroe	Summer Enrichment	Teacher	\$45.00/hour (not to exceed 60 hours)	6/27-7/18/14
Nancy Silvestri	WOHS Substitute	Greeter	\$17.85/hour (not to exceed 6 hrs/day)	7/11-7/18/14

Grades 2-8 New Student Title I/BSIP Summer Testing, effective August 11-18, 2014:

Name	Rate of Pay	Total
Sheila Armfield	5 days at 8 hours per day x \$40 per hour	\$1,600
Anita Dellal	6 days at 8 hours per day x \$40 per hour	\$1,920

Summer Bridge Program, Edison Middle School, effective August 11 – 22, 2014:

Name	Position	Rate of Pay	Total
Jeffrey LaFoon	Coordinator		\$1,000
Anton Carrera	Teacher, Language Arts	10 days at 3 hours per day x \$55.00 per hour	\$1,650
Megan Domenick	Teacher, Math	10 days at 3 hours per day x \$55.00 per hour	\$1,650
Christina Ferinde	Teacher, Math	10 days at 3 hours per day x \$55.00 per hour	\$1,650
Janet Wiggins	Teacher, Language Arts	10 days at 3 hours per day x \$55.00 per hour	\$1,650
Sharon Anglum	Nurse	3 days at 3 hours per day x \$55.00 per hour	\$495
Elizabeth Ramos	Nurse	7 days at 3 hours per day x \$55.00 per hour	\$1,155

2014-2015 Substitute Reappointment(s):

Name	Type	Rate of Pay
Timothy Egan	Teacher	\$100.00 per diem
Keith Kaiman	Teacher	\$100.00 per diem

2014-2015 Substitute Appointment(s):

Name	Type	Rate of Pay
Gianna Stefanelli	Teacher, Instructional Asst	\$100.00 per diem

4. Leave(s) of Absence

- a.) Superintendent recommends approval of the following leave(s) of absence:

Edwin Torres, Custodian, Edison School, unpaid medical leave of absence, effective retroactive to 6/24/14-6/30/14

5. Superintendent recommends approval of lateral movement on salary guide for course completion, as per WOEa contract, retroactive to 1/1/14-6/30/14:

Name	From	Step	Salary	To	Step	Salary
Michelle Morais, WOHS	MA+32	12	\$91,445	MA+48	12	\$92,944

6. Adjustments to Board Approved Salaries:

Name	Guide	Step	2014-2015 Base Salary	Longevity	2014-2015 Calculated Salary	Location
Julianne Bello	MS Asst. Principal	MA-2	\$107,475.66 (prorated 7/1-7/31/14)	-	\$107,475.66 (prorated 7/1-7/31/14)	RMS
Michelle Morais	Teacher	MA+48-13	\$96,995	-	\$96,995	WOHS

Personnel – Items 1 through 6

MOTION: Mrs. Lab

SECOND: Mr. Charles

VOTE: 5-0 (RC)

B. CURRICULUM AND INSTRUCTION

- Recommend approval of the following new textbook adoption requests: (Att. #2)
 - Campell Biology for AP Biology, Grades 11, 12
 - College Physics AP for AP Physics 1, Grades 11, 12
- Recommend approval of the following Field Trip requests for Summer 2014:

Group	Destination
Marching Band	Band Camp-Greeley, PA 8/17-8/22-14

Curriculum and Instruction – Items 1 and 2

MOTION: Mrs. Casalino

SECOND: Mr. Robertson

VOTE: 5-0 (RC)

C. FINANCE

1. Recommend approval of the 6/30/14 and 7/14/14 Bills Lists: (Att. #3)

Payroll/Benefits	\$ 434,224.54
Other	<u>\$ 2,423,861.89</u>
	<u>\$ 2,858,086.43</u>

2. Recommend approval of submission of No Child Left Behind (NCLB) Consolidated Grant for fiscal year 2015 in the amount of \$1,082,928 and acceptance of the Grant award of these funds upon the subsequent approval of the FY 2015 NCLB Application. (Att. #4)

3. Recommend acceptance of the following donations:
 - Upon recommendation of Robert Klemt, Principal, Refrigerator to Liberty Middle School from a faculty member for use in the Science Prep Area.
 - Upon recommendation of Joanne Pollara, Principal, Office Furniture and Office Supplies valued at \$850, to Pleasantdale School, from Sherlock Holmes, President of Genware Computer Systems

4. Recommend approval of Service Agreement for the Administration of Self-Insurance Program between Inservco Insurance Services Incorporated and the West Orange Board of Education, for the period 7/1/14-6/30/17, for a fee structure as follows: (Att. #5)
 - 7/1/14-6/30/15 \$22,638
 - 7/1/15-6/30/16 \$23,090
 - 7/1/16-6/30/17 \$23,090

5. Recommend acceptance of bid for Food Service Management RFP, #P1-14:
 - Sodexo Food Services Management Company.

6. Recommend approval of resolution that the West Orange Board of Education approve the contract with Sodexo Food Services Management Company and that we the district pay a management fee to Sodexo of \$270,000 for the 2014-15 contract year. Be it further resolved that Sodexo guarantee that the West Orange School District shall receive an annual return of \$125,000 for the 2014-15 school year. (Att. #6)

7. Recommend acceptance of quotes for Lease-Purchase Financing Proposal:

Respondent	Index Federal Reserve H-15 Like term Constant Maturity %/Index Date	Purchase Option Penalty (% of outstanding principal balance)	Rate Quote (*actual yield with fee inc.)	Additional Fee	Recommend

U.S. Bancorp Government Leasing and Finance, Inc. NJ	1.04/3 yr. 7/14/14	103%	1.047%		Recommend for award
Sun Trust Equipment Finance & Leasing	1.03/3 yr. 7/7/14	102%	1.00% (1.04702%)	\$250 doc.	

8. RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF WEST ORANGE IN THE COUNTY OF ESSEX, NEW JERSEY PROVIDING FOR THE ACQUISITION OF NETBOOK COMPUTERS THROUGH A LEASE PURCHASE TRANSACTION AND AUTHORIZING EXECUTION OF A LEASE PURCHASE AGREEMENT AND OTHER RELATED AGREEMENTS AND ACTIONS NECESSARY TO ACCOMPLISH THE TRANSACTION

WHEREAS, The Board of Education of the Township of West Orange in the County of Essex, New Jersey (the "Board") has determined to finance the acquisition of netbook computer equipment and any related equipment and costs, including the financing costs and any additional incidental costs (the "Equipment") through a lease purchase transaction; and

WHEREAS, the Board has selected McManimon, Scotland & Baumann, LLC to serve as Special Counsel (the "Special Counsel") for the transaction contemplated herein; and

WHEREAS, the Board has selected Middlesex Regional Educational Services Commission ("MRESC") to serve as Financial Advisor for the transaction contemplated herein; and

WHEREAS, the Board has followed the procedures required by N.J.S.A. 18A:20-4.2(f), N.J.S.A. 18A:18A-1 *et seq.*, and other applicable law and the regulations promulgated thereunder; and

WHEREAS, the Board hereby authorizes and ratifies the request for bids (the "Request for Bids") for the financing of the Equipment pursuant to a lease purchase agreement for a principal amount of \$540,900, and the Request for Bids established the criteria for awarding the bid to the lowest responsive and responsible bidder and established the index for the interest rate for the financing; and

WHEREAS, the bids were received on July 10, 2014 in accordance with the Request for Bids; and

WHEREAS, of the bids submitted, U.S. Bancorp Government Leasing and Finance, Inc. submitted the lowest cost responsive and responsible bid, and the Board wishes to award the lease purchase financing to this company in accordance with its bid and the Request for Bids; and

WHEREAS, the Board now intends to enter into an equipment lease purchase agreement with U.S. Bancorp Government Leasing and Finance, Inc. (the "Lease") on a date to be determined by the Business Administrator/Board Secretary;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF WEST ORANGE IN THE COUNTY OF ESSEX, NEW JERSEY AS FOLLOWS:

Section 1. The Board hereby approves the bid submitted by U.S. Bancorp Government Leasing and Finance, Inc. (referred to hereinafter as the "Purchaser" or sometimes the "Lessor") to enter into the Lease at an interest rate per annum of 1.047% for a term of three years in the principal amount of \$540,900, representing the principal portion of the rent payments under the Lease. This award is being made in accordance with the Request for Bids and the bid submitted by the Purchaser to the MRESC for the proposed transaction, on July 10, 2014, and on file with his office. The Purchaser's interest rate will be held fixed for a period of 60 days from the date of the bid. If the closing does not occur within 60 days of the date of the bid, the interest rate will be calculated in accordance with the index rate set forth in the Request for Bids.

Section 2. The Board hereby authorizes the execution and the delivery of, and the performance by the Board of its obligations under, the Lease and other related financing agreements and documents, which shall be in the form approved by Special Counsel. The Board hereby authorizes and directs the Board President and/or the Business Administrator/Board Secretary to execute such documents on behalf of the Board, and the signature of such official shall be conclusive proof of such approval.

Section 3. The payments of rent or other monies due under the Lease shall be made only from the General Fund of the Board. Neither the Board nor any agency, department or political subdivision thereof shall be obligated to pay any sum to the Lessor under the Lease from any taxing source for the payment of any sums due under the Lease. The obligations of the Board under the Lease shall not constitute indebtedness of the Board or of the constituent municipalities or of any department, agency or political subdivision thereof. The Lease, to be prepared in accordance with the Request for Bids and the bid submitted by the Lessor, will set forth the terms of the lease purchase acquisition by the Board of the Equipment, the rental payments to be paid by the Board in respect thereof and the dates on which rents shall be due and payable.

Section 4. The proceeds of the sale of the Lease shall be applied to (i) pay costs of the Equipment, and (ii) pay costs of entering into the Lease.

Section 5. The Business Administrator/Board Secretary is authorized if it becomes necessary to direct the investment of funds under an escrow deposit agreement (the "Escrow Agreement") between the Board and an escrow agent, consistent with the provisions of New Jersey law and the Escrow Agreement and is authorized to enter into such agreement, to execute such

documents on behalf of the Board as may be necessary and to pay any associated costs with the Escrow Agreement.

Section 6. The Board hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the "Code") in order to preserve the exemption from taxation of the interest portion of the rental payments under the Lease, including, if applicable, the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Lease. The Board hereby declares its intent to issue the Lease in the principal amount set forth herein and to use the proceeds of the Lease to pay or reimburse expenditures for the costs of the Equipment for which the Lease is authorized herein. This resolution is a declaration of intent within the meaning and for the purposes of Treasury Regulations Section 1.150-2 or any successor provisions of federal income tax law. The Lease will be designated as a "qualified tax-exempt obligation" for the purposes of Section 265(b)(3)(B)(ii) of the Code.

Section 7. The Business Administrator/Board Secretary and/or the Board President and other appropriate representatives of the Board are authorized to take any and all actions necessary to implement the transaction and the agreements authorized herein, and any such actions taken prior to adoption of this resolution are hereby ratified and approved.

Section 8. This resolution shall take effect immediately.

9. **Recommend approval of the following service agreements for the 2014-2015 school year, as per specifications in the attached: (Att. #7)**
 - **Epic Health Services, Inc., nursing care for school hours and transportation, including 2014 Extended School Year, in an amount not to exceed \$60,000**
 - **New Jersey Commission for the Blind, in an amount not to exceed \$5,400**
 - **St. Monica's Health Care Agency, Bayada Nurses, and Delta Group, nursing staff relief services, in amounts not to exceed \$30,000 each**
 - **Bayada Home Health Care, Inc., nursing care for school hours and transportation, including 2014 Extended School Year, in an amount not to exceed \$70,000**
 - **Loving Care Agency, Inc., nursing care for school hours and transportation, including 2014 Extended School Year, in an amount not to exceed \$50,000**
10. **Recommend approval of continuation of service agreement for software support, for use in Student Support Services, for the 2014-2015 school year with Contour Data Corporation in the amount of \$10,040 for Student Tracker Software Support, Annual Hosting of Tracker/Webtrack via the Internet, and Annual Support for Tracker Interface to other data source.**
11. **Recommend approval of tuition for the 2014-2015 school year, including Extended School Year, Out-Of-District placements, effective retroactive to 7/1/14, as per the attached (Att. #8)**

12. **Recommend approval of renewal of service contract agreement with the Center for Autism and Early Childhood Mental Health at Montclair State University, for the 2014-2015 school year, in the amount of \$32,000, to be funded through the FY2015 IDEA Grant.**
13. **Recommend approval of the service contract agreement with Cerebral Palsy of North Jersey, Livingston, NJ, for: Physical Therapy, in an amount not to exceed \$125,000 funded by district money; and for Occupational Therapy, in an amount not to exceed \$70,000, funded through the FY15 IDEA Grant. (Att. #9)**
14. **Recommend approval of Settlement Agreement between the Parents o/b/o of Student # 9823011502 and the West Orange Board of Education as stipulated in closed session.**
15. **Recommend retroactive approval of June 2014 transfers within the 2013-2014 budget in compliance with N.J.A.C. 6A:23-2.11(A)2.**

From Account	Description	Amount	To Account	Description	Amount
11-000-100-564	Tuition Voc. Sp. Ec.	\$3,633	11-000-100-563	Tuition County Voc.	\$3,633
11-000-211-100	Salary Attend.	\$35	11-000-211-500	OPS Attend.	\$35
11-000-213-504	Exams Health	\$14,000	11-000-213-800	Misc. Exp. Health Svc.	\$14,000
11-000-262-110	Salary Plant	\$1,100	11-000-219-592	OPS CST	\$1,100
11-000-262-110	Salary Plant	\$1,500	11-000-262-420	Repair Plant Svc.	\$1,500
40-701-510-833	Lease Pur. Int.	\$6,000	40-701-510-723	Lease Pur. Prin.	\$6,000
40-701-510-833	Lease Pur. Int.	\$1	40-701-510-834	Bond Interest	\$1

16. **Recommend approval of July 2014 transfers within the 2014-2015 budget in compliance with N.J.A.C. 6A:23-2.11(A)2.**

From Account	Description	Amount	To Account	Description	Amount
11-000-291-270	Health Benefits	\$30,000	11-000-262-622	Energy – Electric	\$30,000
11-190-100-530	Instr. Tele.	\$215,000	11-000-230-530	Admin. Tele.	\$215,000

Finance – Item 1

MOTION: Mrs. Lab

SECOND: Mr. Charles

VOTE: 4-0-1 (RC)

ABSTAIN: Mrs. Mordecai

Finance – Items 2 through 16

MOTION: Mrs. Lab

SECOND: Mr. Robertson

VOTE: 5-0 (RC)

D. REPORTS

IX. REPORT FROM THE BOARD PRESIDENT AND/OR BOARD MEMBERS

X. MOTION FOR THE NEXT BOARD MEETING to be held at 6:00 p.m. on August 18, 2014 at West Orange High School.

MOTION: Mrs. Lab **SECOND:** Mrs. Casalino **VOTE:** 5-0 (RC)

XI. PETITIONS AND HEARINGS OF CITIZENS

XII. MOTION to adjourn to closed session at 9:05 p.m. to discuss personnel.

MOTION: Mrs. Lab **SECOND:** Mrs. Casalino **VOTE:** 5-0 (RC)

XIII. MOTION to adjourn closed session at 9:30 p.m.

MOTION: Mr. Robertson **SECOND:** Mrs. Casalino **VOTE:** 5-0 (RC)

IV. ADJOURNMENT at 9:31 p.m.

MOTION: Mrs. Lab **SECOND:** Mr. Charles **VOTE:** 5-0 (RC)